

## **Supplemental Plan Batch N file to the Transaction Facilitator Testing Process**

### **Step 1 – Submit Request**

1. Click on the support link on the right hand side of this page.
2. Choose Supplemental Plan Batch N File Testing
  - Plan Type (Commercial, SPAP, ADAP)
  - BIN/PCN for Supplemental Plan
  - Processor for Supplemental Plan
  - Contact Information
    - Name
    - Phone Number
    - Email Address
    - Time Zone (for test scheduling)

### **Step 2 – Confirmation and Setup**

1. The Transaction Facilitator will notify you by email that your account is ready and provide any information for the delivery of the files.

### **Step 3 – Testing**

1. You will send a test file containing N transactions to the Facilitator.
2. The Transaction Facilitator will send the response file to your account within 12 hours.
3. You retrieve the response file.